

# Acadia Parish Tourist Commission Meeting

April 13, 2023, at 9 a.m.

A regular meeting of the Board of Commissioners held at 401 Tower Rd, Crowley, LA 70526

**Board Members Present:** .....

Suzette Leonards (Vice Chair/ City of Rayne)	Bart Wild (Member at Large A)
Megan Malmay (Secretary Treasurer/Acadia Chamber)	Harold Fonte (Church Point)
Renaë Stanford (Member at Large B)	Nora Benoit (Village of Morse)
Keith Henry (Village of Mermentau)	Josh Spell (Member at Large C)
Michele Veillon (Rayne Chamber)	

**Board Members Not Present:** .....

Luke Dupre' (Town of Iota)wk	Emily Mire (Village of Estherwood)
Valerie Myers (Chairman/City of Crowley) kids sick	

**Call to Order** Suzette Leonards called meeting to order with roll call, noting there is a quorum.

**1 Prayer**

**2 Pledge of Allegiance**

**Previous Meeting Minutes:** Keith Henry made motion to accept the previous month's minutes as presented. Seconded by Renaë Stanford. Motion carried.

**Financial Report:** Megan Malmay reviewed the March P&L; hotel revenue was \$9,904.02; the balance sheet total for checking/savings as of March 31<sup>st</sup> was \$461,383.41. Accounts receivable showed (\$26,220.53) this amount is from the Revival Fund that needs to be spent this year. There's an additional \$50k in deferred revenue to be spent in the next two years from the revival fund. Total current assets were \$487,994.34. Renaë Stanford made a motion to accept the financials as presented. Second by Nora Benoit. Motion carried.

**Correspondence:** N/A

**Vice Chairwoman:** Suzette Leonards stated our next board meeting will be on May 11<sup>th</sup> at 9am.

**Directors Report:** Nancy Loewer sent in advance and asked if there were any comments and none were provided. Suzette Leonards offered to the board if anyone wanted to ride on a float for the Frog Festival that they needed to let Nancy know by Wednesday, April 19<sup>th</sup>.

**Old Business:** Josh Spell made a motion to accept the proposal for the permanent sign for \$13,325. Second by Michele Veillon. Motion carried.

**New Business:** The collecting of EDD tax has been tabled for further research. Renaë Stanford made a motion to accept Jamie Tony's landscaping estimate for \$963 and to round it up to \$1,000. Second by Megan Malmay. Motion carried. Discussing hiring a Summer Intern and what to pay, it came to the attention of Josh Spell that Amy Mathiew the Administrative Coordinator was making around \$12 an hour and he felt she isn't making enough. Josh Spell made the motion to increase the hourly pay to \$15 an hour for Amy Mathiew the Administrative Coordinator and having it retro back to April 1, 2023. Seconded by Renaë Stanford. Motion carried. Renaë Stanford made a motion to start the Summer Intern at \$11 an

hour and on performance have the pay increased to \$13 an hour. Second by Michele Veillon. Motion carried. Adjustments will be made to the budget to reflect landscaping and pay increase for payroll. Nancy Loewer stated we need an attorney that is familiar in tourism. Nancy will inquire who the commission should hire. Keith Henry made a motion to change the definition of “overnight camping facilities”. Second by Nora Benoit. Motion carried.

**Committees Reports:** Harold Fonte stated we need to send another email explaining we need a local receipt to put in advertisement and it's needed by May 31, 2023. Bart Wild reported that the Long Range Planning committee had a good meeting with the Hoffpauirs concerning a land swap for equal value and we agreed to pay half of both land appraisals. No discussion on taxation committee due to Luke Dupre' not being present at the board meeting.

There being no further business to come before the Commission, the meeting adjourned.

Nancy Loewer  
Executive Director

NLL/aam